

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
Tuesday July 19, 2022 at 6:00 P.M.**

PRESENT: Sundridge: Barbara Belrose, Fraser Williamson (electronically)
Strong: Marianne Stickland
Joly: Tom Bryson, Tim Bryson

ABSENT: Strong: Jason Cottrell

STAFF: Christine Hickey, Joint Committee Recording Secretary

C1 Call to Order

The Chairperson, Barbara Belrose called the meeting to order at 6:00 p.m.

C2 Approval of Agenda

**Resolution #2022-087MC
Moved By: Tim Bryson
Seconded By: Marianne Stickland**

That the agenda for the Regular Meeting on July 19, 2022, be approved as circulated.

Recorded Vote:	For	Against
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

C3 Declaration of Pecuniary Interest - None

C4 Deputations – None

C5 Presentations – None

C6 Approval of Minutes

a) Regular Meeting – June 21, 2022

Staff were requested to include a status update of the renovations the Happy Gang members were requesting to the lower level of the Sundridge and District Medical Centre for further discussion.

**Resolution #2022-088MC
Moved By: Tim Bryson**

Seconded By: Marianne Stickland

That the draft minutes of the Special Meeting on June 21, 2022, be approved as circulated.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

C7 New Business

- a) SDMC Consolidated Maintenance Listing (standing item) – N/A
- b) Activity Tracker – Additional Items (standing item) – N/A
- c) Doctor Recruitment Update (verbal) – None
- d) Renovation Update; including budget (standing item)

The Board directed staff to submit a letter to the Township of Strong requesting that the landfill fees incurred to date for the renovation be refunded and that future landfill costs related to the medical centre renovation be waived.

Resolution #2022-089MC
Moved By: Marianne Stickland
Seconded By: Fraser Williamson

THAT Item C7(d) being the renovation update be received.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

- e) Creation of a “How to” Guide for next committee (standing item) – N/A
- f) RFI on Vacant Land: Plans to proceed with development of parking lot

Discussion ensued on the request for Information (RFI), it was requested that the current contractor be advised of the RFI as they may be interested in providing input.

Resolution #2022-090MC
Moved By: Tom Bryson

Seconded By: Fraser Williamson

THAT Item C7(f) being the RFI (Request for Information) be received;

AND THAT any RFI Submissions received will be brought to the SDMCC for further discussion at the next regular meeting.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

g) Window Treatments (Blinds) in renovated (previous N/P) healthcare area: Quote

Resolution #2022-091MC
Moved By: Fraser Williamson
Seconded By: Tom Bryson

THAT Item C7(g) being the window treatment quote information be received;

AND THAT the SDMCC accept the quote from de Pueters Decorating in the amount of \$2098.52 to supply and install new window treatments;

AND FURTHER THAT this purchase is to be allocated to the 2022 Building and Maintenance account.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

h) Smoking Treatment for Ontario Patients (STOP) Program Agreement

Resolution #2022-092MC
Moved By: Marianne Stickland
Seconded By: Tom Bryson

THAT Item C7(h) being the STOP Program Agreement be received,

AND THAT the SDMCC supports the Nurse Practitioner in her interest to offer this program to patients,

AND FURTHER THAT this agreement be forwarded to the Village of Sundridge as Administrators of the medical centre for authorization and execution.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

- i) Draft Agreement: Regarding employees of the Physicians & Community Sponsor

Resolution #2022-093MC
Moved By: Tom Bryson
Seconded By: Marianne Stickland

THAT Item C7(i) being the Draft Agreement regarding the employees of the Physicians and the Community Sponsor be received;

AND THAT the Sundridge & District Medical Centre Committee agree to the terms of the draft agreement;

AND FURTHER THAT a final version of the agreement be prepared and returned to the Community Sponsor for approval.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

C8 Correspondence – None

C9 a) Accounts Payable

Resolution #2022-094MC
Moved By: Marianne Stickland
Seconded By: Fraser Williamson

THAT Item C9(a) being the Accounts Payable for the period of June 1, 2022 to June 30, 2022 in the amount of \$209,828.33 be approved.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

b) Income Statement

Resolution #2022-095MC
Moved By: Tom Bryson
Seconded By: Fraser Williamson

THAT Item C9(b) being the Income Statement for the Sundridge & District Medical Centre for the period ending June 30, 2022, be accepted as presented.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		
Stickland, Marianne	x	
Williamson, Fraser	x	
Belrose, Barbara	x	
CARRIED		

- C10 Announcements - None
- C11 Notice of Motion - None
- C12 Closed Session (In Camera) – None

C13 Adjournment

Resolution #2022-096MC
Moved By: Tim Bryson
Seconded By: Marianne Stickland

THAT the Sundridge & District Medical Centre Committee now adjourn at ____pm until the next regular meeting being August 16, 2022 or at the call of the Chair.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Bryson, Tim	x	
Bryson, Tom	x	
Cottrell, Jason (absent)		

Stickland, Marianne	x
Williamson, Fraser	x
Belrose, Barbara	x
CARRIED	

Barbara Belrose, Chairperson

Nancy Austin, Recording Secretary

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