

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
Tuesday November 2nd, 2021 at 6:00 P.M.**

PRESENT: **Sundridge** – Steven Hicks (in person)
Sundridge - Barbara Belrose (electronically)
Strong - Marianne Stickland (electronically)
Strong - Jason Cottrell (electronically; arrived into meeting at 6:02p.m).
Joly – Tom Bryson (in person)

ABSENT: **Joly** – Tim Bryson

STAFF: Nancy Austin, Joint Committee Recording Secretary

GUEST: Dr. Sarah MacKinnon, Lead Physician at SDMC

C1 Call to Order

The Chairperson, Steven Hicks, called the meeting to order at 6:00p.m.

C2 Approval of Agenda

Resolution #2021-118MC

Moved By: Tom Bryson

Seconded By: Barbara Belrose

That the agenda for the Regular Meeting on November 2, 2021, be approved as circulated.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	
Carried		.

C3 Declaration of Pecuniary Interest – None

C4 Deputations – None

C5 Presentations

a) KW Recruitment Event (prepared by Steven Hicks)

Resolution #2021-119MC

Moved By: Barbara Belrose

Seconded By: Marianne Stickland

That the KW Recruitment Event presentation, be received with thanks.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Belrose, Barbara	x	
Bryson, Tom	x	

Cottrell, Jason x
Hicks, Steven x
Stickland, Marianne x
Carried.

- C6 Approval of Minutes
a) Regular Meeting – September 21, 2021

Resolution #2021-120MC

Moved By: Tom Bryson

Seconded By: Barbara Belrose

That Item C6a) being the draft regular meeting minutes of September 21, 2021, be approved.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	

Carried.

- C7 New Business
a) SDMC Consolidated Maintenance Listing (standing item)

Resolution #2021-121MC

Moved By: Marianne Stickland

Seconded By: Tom Bryson

THAT Item C7a) being the SDMC Consolidated Maintenance Listing be approved.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	

Carried.

- b) Activity Tracker – Additional Items (standing item)

Resolution #2021-122MC

Moved By: Barbara Belrose

Seconded By: Jason Cottrell

THAT Item C7b) being the Activity Tracker be received.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	

Cottrell, Jason x
Hicks, Steven x
Stickland, Marianne x
Carried.

c) Doctor Recruitment Update (verbal)

The Chair, Steven Hicks advised that the physician recruitment efforts were being followed by the various news outlets; and that public feedback was the transparency of the Sundridge & District Medical Centre Committee was appreciated.

Resolution #2021-123MC
Moved By: Tom Bryson
Seconded By: Marianne Stickland

THAT Item C7) being the Doctor Recruitment Update by Chairperson Steven Hicks be received.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	

Carried.

d) Renovation Update; including budget (standing item)

Resolution #2021-124MC
Moved By: Jason Cottrell
Seconded By: Barbara Belrose

THAT Item C7d) being the renovation update be received.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	

Carried.

e) Renovation Item: consideration for new cabinetry & sinks in exam rooms

Resolution #2021-125MC
Moved By: Barbara Belrose
Seconded By: Tom Bryson

THAT Item C7e) being the renovation item: consideration for new cabinetry be discussed.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	
Carried.		

The Committee agreed to have new cabinetry included into the RFP for the renovation as an add-on item; and that the additional cost will be reflected in the 2022 medical centre budget.

f) Renovation Item: Vaccination Policy for the Sundridge & District Medical Centre

Resolution #2021-126MC
Moved By: Barbara Belrose
Seconded By: Marianne Stickland

THAT Item C7f) being the renovation item: vaccination policy of the Sundridge & District Medical Centre be discussed.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	
Carried.		

C8 Correspondence - None
C9 a) Accounts Payable

Resolution #2021-127MC
Moved By: Tom Bryson
Seconded By: Barbara Belrose

THAT Item C9a) being the Accounts Payable for the period of September 1, 2021 to September 30, 2021 in the amount of \$46,056.03 be approved.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	
Carried.		

b) Income Statement

Resolution #2021-128MC
Moved By: Jason Cottrell
Seconded By: Barbara Belrose

THAT Item C9b) being the Income Statement for the Sundridge & District Medical Centre for the period ending September 30, 2021, be accepted as presented.

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	
Carried.		

C10 Announcements

Joint Committee Recording Secretary

- The vacant lands purchase for additional parking has been completed.
- The question regarding accessibility for the dental office has been verified that the doorway parameters remain the same even after the installation of new doors due to new covid protocols. [This is in follow up to a question from a member of the public to Councillor Stickland]

C11 Notice of Motion

1. Councillor Hicks will introduce a motion pertaining to the acquisition of a medical centre administrator; including discussion on their role and responsibility, salary.

C12 Closed Session (In Camera)

Resolution #2021-129MC
Moved By: Tom Bryson
Seconded By: Marianne Stickland

THAT the SDMCC move into a closed session at 7:19p.m. as permitted under the Municipal Section 239 (f) Advice that is subject to solicitor-client privilege; including communications necessary for that purpose; Incorporation of the Medical Centre, and Section 239 (a) personal information about an identifiable person

Recorded Vote:	For	Against
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	
Carried.		

Resolution #2021-130MC

Moved By: Tom Bryson
Seconded By: Jason Cottrell

BE IT RESOLVED THAT The Sundridge & District Medical Centre Committee adjourn the Closed meeting and reconvene in open session at 7:49 pm.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Stickland, Marianne	x	
Hicks, Steve	x	
Carried.		

Chair's Report: We now resume the regular portion of the meeting in open session.

C13 Adjournment

Resolution #2021-131MC
Moved By: Barbara Belrose
Seconded By: Marianne Stickland

THAT the Sundridge & District Medical Centre Committee now adjourn at 7:50 p.m. until the next regular meeting being scheduled for the first available date in December, 2021 or at the call of the Chair.

<u>Recorded Vote:</u>	<u>For</u>	<u>Against</u>
Belrose, Barbara	x	
Bryson, Tom	x	
Cottrell, Jason	x	
Hicks, Steven	x	
Stickland, Marianne	x	
Carried.		

Steven Hicks, Chairperson

Nancy Austin, Joint Committee Recording Secretary